



**Gladwin County Board of Commissioners
Board Minutes, December 13, 2022**

Kyle Grove, District 1, (Sherman, Butman, Clement, Gladwin Twp.)
Ron Taylor, District 2, Vice-Chairperson (Sage and Gladwin City)
Michael Szuch District 3, (Bentley, Billings, Bourret, Grim & Secord)
Karen Moore, District 4, Chairperson (Buckeye, Hay & Tobacco)
Rick Grove, District 5, (Grout, Beaverton City, Beaverton)

The Gladwin County Board of Commissioners met for a regular Board Meeting, on December 13, 2022.

The Gladwin Highschool Varsity Football Team, Band and staff members joined the county today, in celebration of winning the State Championship. Saginaw County Commissioner Dennis Kraft joined the celebration to congratulate the team and exchange tokens of appreciation with the County Commissioners. Members of the team shared their inspirational mottos, the band played the schools fight song, and Channel 12 News was present to do interviews.

The official meeting was called to order at 9:17 a.m. by Chairperson Karen Moore following the celebration. The Pledge of Allegiance was said, roll was called, Commissioner R. Grove was excused, all other commissioners were present.

Commissioner Moore asked to add 4 proposed Four Lakes Task Force (FLTF) resolutions to the agenda under Communications. These resolutions address grant opportunities for the townships, and they are asking for statements of support from the commissioners.

Public Comment – Agenda Items

- Dave Rothman, with FLTF addressed the board to share details of the four resolutions added to the agenda.
- Joel Vernier, Secord Township presented to the board a Resolution adopted by Secord Township.
- Brian Hart, from the medical examiner's office, Michigan Institute of Medical Science and Technology, shared some statistics for Gladwin County.

City Report

None

The Board reviewed the Consent Agenda –

The Board reviewed the consent agenda. Motion made by Commissioner Szuch to accept the agenda with the foretated changes. Seconded by Commissioner K. Grove, all in favor motion carried.

Cash balances were read by Commissioner Taylor. General Fund balance \$61,712.22 before payment of bills.

Approval of the Board Minutes:

1. November 22, 2022, Regular Board Minutes

Communications

1. Resolutions in support of FLTF grant applications for Smallwood, Edenville, and Secord Lakes
Motion by Commissioner Taylor to adopt the FLTF resolutions, seconded by Commissioner Szuch.
 - FLTF Secord Dam Resolution was read, roll call vote 4 -y, 0- n, 1-absent, resolution adopted.
 - FLTF Smallwood Dam Resolution was read, roll call vote, 4-y, 0-n, 1-absent, resolution adopted.
 - Edenville Dam Resolution was read, roll call vote, 4-y, 0-n, 1-absent, resolution adopted.
 - Secord Township, Secord Township Park Resolution was read. Additional conversation on the county having no financial obligation, and a broader description on the physical location. Edits to the proposed Resolution were presented. Roll call vote, 4-y, 0-n, 1-absent, resolution adopted.

Finance

1. Conversation was had regarding switching Gladwin County to a fiscal year basis beginning in 2023. Treasurer VanTiem addressed the Board regarding the State of MI, and the County of Clare being on the same fiscal year ending September of each year. Discussion was had on the benefit and the process.

Commissioner Taylor made a motion to move to a fiscal year from October 1 to September 30 of each year, with the approval of a 2023 nine-month budget. Seconded by Commissioner K. Grove; all in favor, motion carried.

2. Request to allow the County to hold the 2022 financials open until Feb. 24, 2023 for the purpose of accruals.

Commissioner Taylor made a motion to allow the County to hold the 2022 financials open until Feb. 24, 2023, Seconded by Commissioner K. Grove; all in favor, motion carried.

3. Request to allow Administration to pay all the 2022 finances through end of year.

Commissioner K. Grove made a motion to allow Administration to pay all the 2022 finances through the end of year; Administration is to supply the board with a final list of bills and all journal entries for approval to be paid on 12/9/2022 via email. Seconded by Commissioner Taylor; all in favor, motion carried.

4. Request approval for Gladwin County Drains At Large.
Drain Commissioner Walters and Deputy Commissioner Zeestraten shared the details of their request with the Board, including how they were able to save residents money utilizing grant funds, and intercounty drain progress.

Commissioner Taylor made a motion to approve the payment of the Gladwin County 2022 Drain Assessments at Large. Seconded by Commissioner Szuch; all in favor, motion carried.

5. Request approval for County Treasurer to sign Amendment to Signature Public Corp Lending agreement for county loan.
Treasurer VanTiem shared information on the discovery of an error in the balance reported by the lender. She has received a corrected contract and is requesting the approval of the board to sign it. Advance payments on this loan have saved the county \$71,760 in interest.

Commissioner K. Grove made a motion to allow County Treasurer to sign Amendment to Signature Public Corp Lending agreement for county loan. Seconded by Commissioner Szuch; all in favor, motion carried.

6. Request approval for the Building Official to purchase new tires for two vehicles.
Justin Schneider shared information on his request.

Commissioner Szuch made a motion to approve the Building Official to purchase new tires for two vehicles, eight tires in total, not to exceed \$1,431.16 from line 101-371-932.000. Seconded by Commissioner Taylor; all in favor, motion carried.

7. Request approval of funding proposal from UAW Units 3, 4, & 5
Judge Klaus requested a closed session due to discussion of a Union Contract.
Motion made by Commissioner Szuch, second by Commissioner Taylor to go into closed session to discuss UAW Units 3, 4 & 5. All in favor.
Closed session entered at 10:13a.m.

Motion by Commissioner Taylor to go back into open session at 10:48 a.m., seconded by Commissioner Szuch.

Committee Meetings were approved with the approval of the agenda.

Miscellaneous

1. Continued Board Discussion of County Administrative Structure.
(this agenda item was postponed until Administrator Justin was present)

Conversation was had regarding moving Finance and Payroll from the Administration office to the County Clerk's Office.

Commissioner Szuch made a motion to move the full-time position of AP/Payroll Clerk into the Clerks office with the proper bargaining unit effective January 1, 2023. Seconded by Commissioner Taylor; all in favor, motion carried.

2. Request approval for Board Chair to sign Intergovernmental Contract with Houghton Lake Building Authority for 2023. Justin Schneider shared that this request was a renewal, same contract as signed last year

Commissioner Taylor made a motion to allow the Chair to sign the Intergovernmental Contract with Houghton Lake Building authority. Seconded by Commissioner Szuch; all in favor, motion carried.

New Business

1. Request approval for appointment of Dan Sheehan to Region 7 Council on Aging Board.

Commissioner Taylor made a motion to appoint Dan Sheehan to Region 7 Council on Aging Board
Seconded by Commissioner K. Grove; all in favor, motion carried.

2. Request approval to reappoint Donald Kehoe, Gregory Uhl, Rusty Edick, and Rick Grove to the Construction Board of Appeals for a three-year term beginning January 1, 2023.

Commissioner K. Grove made a motion to approve the reappointment of Donald Kehoe, Gregory Uhl, Rusty Edick, and Rick Grove to the Construction Board of Appeals for a three-year term beginning January 1, 2023. Seconded by Commissioner Taylor; all in favor, motion carried.

3. Request approval to reappoint Michael Bassage and appointment of Kyle Grove to the Planning Commission for a three-year term beginning January 1, 2023.

Commissioner Szuch made a motion to approve the reappointment of Michael Bassage and appointment of Kyle Grove to the Planning Commission for a three-year term beginning January 1, 2023. Seconded by Commissioner Taylor; all in favor, motion carried.

4. Request approval to reappoint Robert Schafer and Ron Brabon to the Zoning Board of Appeals for a three-year term beginning January 1, 2023.

Commissioner Szuch made a motion to approve the reappointment of Robert Schafer and Ron Brabon to the Zoning Board of Appeals for a three-year term beginning January 1, 2023. Seconded by Commissioner Taylor; all in favor, motion carried.

Chairperson Comments

- Chairperson Moore spoke to address the following:
 - The lighting of the Christmas tree and the parade went well.
 - The new audio system is in place; she asked the board to consider how it would be utilized.

Returned to Miscellaneous item #1 at 11:01a.m.

Back to Chair Comments at 11:10a.m.

- Because it was Chair Moore's idea to present gifts to Saginaw County Commissioners, she agreed to personally pay for them. However, the Holiday Party is tomorrow; if the Board members would like to personally contribute to the cost of the paper products and drinks, please see Administrator Justin.

Board Comments

Commissioner Kyle Grove, District 1 –

- He will be making his "Farewell Tour" with all his townships tomorrow.
- Wednesday will be the Planning Commission meeting; they will be discussing solar farms.

Commissioner Ron Taylor, District 2 –

- Nov. 16 was the Health Dept. meeting.
- Nov. 16 was also the Gladwin Twp. meeting; Commissioner Kyle Grove spoke.
- Nov 21 and Dec 5 were the Gladwin City meetings, they are looking into replacing the flooded Community Center building
- Nov 23 and Dec 1 were Budget Committee meetings.
- Last Thursday was the Airport meeting, they are almost finished with the runway.

Commissioner Michael Szuch, District 3 –

- He is also starting his "Farewell Tour"; was at the Bentley, Billings, and Secord meetings on Dec 12th and will be at Grim and Bourret tonight
- He is continuing to work on the performance plan for the Administrator position.
- A job well done with this morning's celebration.

Commissioner Moore, District 4 –

- Nov. 28, she attended the New Commissioners School with the new Commissioner of Dist. 3, Tami O'Donnell
- She has been elected Vice President of the Northern Michigan Association of Counties.
- Nov. 30, was the City of Beaverton Open House at Calhoun Park and the new Dept. of Public Works and Police Department building.
- Dec 12 was the MI Works Reg. 7B .
- There is continued conversation on Broadband with the company that was awarded the Gladwin contract.
- She attended the Mid Michigan Action agency meeting via Zoom.

Commissioner Rick Grove, District 5 – Absent/Excused

Administrators Report –

- Attended Middle Michigan Development Corporation breakfast this morning.
- The Holiday party is tomorrow, Dec 14th
- Dec. 15, from 1:00-3:00 p.m. will be a meeting at the Road Commission.
- Finance Committee meeting will be Dec 19th at 9:00 a.m.

Public Comment -

- Don Zackett with FLTF, commended the City of Gladwin for the conversation of rebuilding the Community Center on higher ground
- Commissioner Grove mentioned that the Next Door Food Store had closed and wondered about the possibility of buy it for the new jail or expansion.
- Nancy Bodner from the City of Gladwin noted that Roger Gardner and his wife had done a lot of work putting the Santa House together at the Historical Society and no one is visiting.

No other public comment.

Civil Attorney

1. GCSD Command unit draft contract has been sent out
2. Housing Commission has responded to the redraft of the CDBG Grant process
3. The Jail's doctor contract is being worked on.
4. Jail collections lawsuits are in progress.
5. Request approval for Chair Moore to sign Point Broadband NDA

Motion by Commissioner Taylor to allow the chair to sign the Point Broadband NDA Contract, seconded by Commissioner Szuch. All in favor, motion carried.

6. Board Rules for 2023 have been reorganized and retyped.
7. Repeal of Gladwin County Junk Ordinance and Disturbance of the Peace Ordinance

Motion by Commissioner K. Grove to repeal both ordinances, seconded by Commissioner Taylor. All in favor, motion passed.

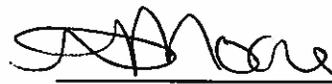
Receive and File

1. Gladwin County Library November Usage Statistics

A motion was made by Commissioner K. Grove to adjourn, seconded by Commissioner Szuch. Meeting adjourned at 11:40 a.m.



Karrie Hulme, County Clerk



Karen Moore, Chairperson